

# VERTON EAGLES

Overton Public School 24-0004  
P.O. Box 310 401 7th Street  
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*  
Brian Fleischman, *Principal*  
Calli McCoy, *Counselor*  
Brian Fleischman, *Activities Director*

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Phone: (308) 987-2424 • Fax: (308) 987-2349 • [www.overtoneagles.org](http://www.overtoneagles.org)

SPECIAL BOARD MEETING: July 8, 2019  
BOARD OF EDUCATION  
OVERON PUBIC SCHOOL - 24-0004  
OVERTON, NEBRASKA

## **BOARD OF EDUCATION AGENDA:**

- 7:15 p.m.
- A. Call to meeting to order and take roll, Keith Rudeen, Board President
  - B. Compliance Statement
  - C. Matters Pending Before the Board
    - 1. Provide a public hearing before the Board of Education in regards to Board Policy 5045 Student Fees
    - 2. Adjourn

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SPECIAL BOARD OF EDUCATION MEETING  
NOTICE OF MEETING  
BOARD OF EDUCATION  
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the School Board of Overton Public School District 24-0004 will be held at 7:15 o'clock p.m. on Monday, July 8, 2019, at the Overton Public School LMC, 401 7<sup>th</sup> Street, in Overton, Nebraska, which meeting will be open to the public. The purpose of the meeting is: to provide a public hearing before the Board of Education in regards to Student Fees.

Jared Walahoski  
Secretary of the Board

*Board of Education*  
Heather Brennan   Gordon Lassen   Doug Luther   Joel Meier   Keith Rudeen   Jared Walahoski

Overton Public Schools  
Overton Board of Education

Minutes of the Regular Board of Education Meeting  
Overton Public School District 24-0004

**Board President or Presiding Officer: Meeting to Order and Roll Call.**

The July 8, 2019 Student Fees Public Hearing of the Overton Public School Board of Education is called to order and is now in session. The purpose of this meeting is to provide a public hearing before the Board of Education n regards to Student Fees Board Policy 5045. Roll call.

	Present	Absent
Brennan	_____	_____
Johnson	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walajoski	_____	_____

Excuse the absence of board member \_\_\_\_\_

	Yes	No
Brennan	_____	_____
Johnson	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walajoski	_____	_____

Vote \_\_\_\_\_

**Compliance Statement:** To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been advertised in the July 3, 2019 edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

**Comment Section:** At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

The following presented reports to the Board:

1. \_\_\_\_\_ - Topic - \_\_\_\_\_

2. \_\_\_\_\_ - Topic - \_\_\_\_\_

3. \_\_\_\_\_ - Topic - \_\_\_\_\_

**The following communications were read or presented to the Board:**

1. \_\_\_\_\_ - Topic - \_\_\_\_\_

2. \_\_\_\_\_ - Topic - \_\_\_\_\_

3. \_\_\_\_\_ - Topic - \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ p.m.

Votes:	YES Yes	NO No	ABSENT
Brennan	_____	_____	_____
Johnson	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

OVERTON PUBLIC SCHOOL DISTRICT 24-0004  
OVERTON BOARD OF EDUCATION  
BOARD MEETING: July 8, 2019

BOARD OF EDUCATION AGENDA:

- 7:30           A.       **Call meeting to order**
- 7:35           B.       **Compliance Statement**
- 7:40           C.       **With consent of the Board, receive reports from School Personnel, Patrons, or Community Groups.**
- 7:45           D.       **Read and consider communications**
- 7:50           E.       **Approve the agenda**
- 7:55           F.       **Approve minutes**
- 8:00           G.       **Act on bills for payment**
- H.       **Matters pending before the Board**
1.       Consider approving facility rental rates, lunch, breakfast, & milk prices, substitute teacher pay, tuition, activity admission, and mileage rate for the 2019-2020 school year
- 8:05           2.       Consider approving local substitute teachers
- 8:10           3.       Consider approving the dairy product proposal provided by Hiland Dairy
- 8:15           4.       Consider, discuss, and take action to approve board policy series 2000 which include 2002 Organization of the Board, 2016 Complaint Procedure, 2017 Indemnification and Liability Insurance.
- 8:20           5.       Consider, discuss, and take action to approve board policy series 3000 which include 3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds, 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds, 3016 Use of Tobacco Products, 3028 Sex Offenders, 3046 Animals at School, 3050 Technology in the Classroom.
- 8:25           5.       Consider, discuss, and take action to approve board policy series 3000 which include 3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds, 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds, 3016 Use of Tobacco Products, 3028 Sex Offenders, 3046 Animals at School, 3050 Technology in the Classroom.
- I.       **Board Reports and Discussion**
- 8:30           **Board Reports**
- a.       Meetings Attended:
- b.       Upcoming Meetings:
- c.       Transportation Committee Report:
- d.       Interlocal Committee Report:
- e.       Facilities Committee Report:
- f.       Curriculum Committee Report:
- g.       Negotiations:
- Discussion**
- J.       **Administrative Reports**
- 8:35           1.       Principal's Report
- 8:55           2.       Superintendent's Report

Next regularly scheduled meeting is August 12, 2019

**Comments:**

E.

1. Recommended Prices: Recommended by Food Program Supervisor and Superintendent
  - A. Lunch & Breakfast:
    - a. elementary K-4 – currently \$2.40 proposed \$2.45
    - b. secondary 5-12 – currently \$2.95 proposed \$3.00
    - c. adult – currently \$3.70 proposed \$3.75
    - d. breakfast – currently \$1.50 proposed \$1.55
    - e. breakfast adult - currently \$1.70 proposed \$1.75
    - f. Milk – currently \$0.50 proposed \$0.50
  - B. Activities:
    - a. adult –\$5.00 – FKC schools
    - b. children – \$5.00 – FKC schools
    - c. season pass – currently \$40.00 proposed \$40.00
    - d. student pass – currently \$30.00 proposed \$30.00
    - e. activity deposit – currently \$50.00 proposed \$50.00
  - D. Substitute Teacher Pay: currently \$125.00 proposed \$130.00 and \$150.00 per day after 20 substitute days remains the same
  - E. Mileage Rate: State Rate
2. The state requires the board to approve local substitute teachers
3. Food Service Manager has recommended we continue with Hiland Dairy as our milk supplier for the 2019-2020 school year
4. Superintendent recommends the board approve the updated 2000 policies from the KSB Law Firm
5. Superintendent recommends the board approve the updated 3000 policies from the KSB Law Firm

**Discussion:**

F.

1. **Board Reports and Discussion:**
  - a. Meetings Attended:
  - b. Upcoming Meetings: See attached
  - c. Transportation:
  - d. Interlocal:
  - e. Facilities:
  - f. Curriculum Committee:
  - g. Negotiations: Update
2. Discussion Topics:
  - a. Summer Projects
  - b. August board meeting
  - c. Board Policies Review - 3000, 4000, and 5000
  - d. Other

**Administrative Reports:**

G.

**Principal's Report**

1. Calendar of Events
2. Enrollment Update
3. Extra-Duty Assignments

**Superintendent's Report**

1. Option Enrollment- see attached
  - Out – a.
  - In - a.
- Change of status – a.
2. Projects Update
3. Budget Review
4. Financial Review

5. Other

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NOTICE OF MEETING  
BOARD OF EDUCATION  
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Board of Education at School District 24-0004, of Overton, Nebraska will be held at 7:30 p.m. on Monday, July 8, 2019 at the Overton Public School, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7<sup>th</sup> Street, Overton, Nebraska.

Jared Walahoski  
Secretary of the Board

Board of Education  
*Heather Brennan   Gordon Lassen   Doug Luther   Joel Meier   Keith Rudeen   Jared Walahoski*



Overton Public Schools  
Overton Board of Education

Minutes of the Regular Board of Education Meeting  
Overton Public School District 24-0004

**Board President or Presiding Officer: Meeting to Order and Roll Call.**

The July 8, 2019 regular monthly meeting of the Overton Public School Board of Education is called to order and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Excuse the absence of board member \_\_\_\_\_

	Yes	No
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Vote \_\_\_\_\_

**Compliance Statement:** To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been advertised in the July 2, 2019 edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

**Comment Section:** At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

The following presented reports to the Board:

1. \_\_\_\_\_ - Topic - \_\_\_\_\_
2. \_\_\_\_\_ - Topic - \_\_\_\_\_

3. \_\_\_\_\_ - Topic - \_\_\_\_\_

**The following communications were read or presented to the Board:**

1. \_\_\_\_\_ - Topic - \_\_\_\_\_

2. \_\_\_\_\_ - Topic - \_\_\_\_\_

3. \_\_\_\_\_ - Topic - \_\_\_\_\_

**A Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_**

**to approve the agenda of the July 8, 2019 meeting.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____
			Vote _____

**A Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_**

**to approve the June 10, 2019 regular board minutes.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walchoski	_____	_____	_____
			Vote _____

**A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the**

**Bill roster in the amount of \$68,988.74.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____

Luther  
Meier  
Rudeen  
Walahoski

\_\_\_\_\_  
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\_\_\_\_\_

Vote \_\_\_\_\_

**MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION  
REGULAR MEETING**

**June 10, 2019**

**7:30 p.m.**

**Board President called the meeting to order. Members Present:**

Brennan  
Lassen  
Meier  
Rudeen  
Walahoski

**Notification:** The June 10, 2019 meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School web site, Beacon Observer, Post Office, and the Security First Bank.

**Open Meetings Information:** To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

**Administration Present:** Mark Aten, Superintendent, Brian Fleischman, Principal

**Guests Present:** Alisha Remmenga

**Public Comments:** None

**Reports:** None

**Communications:** Mrs. Angie Ehlers FCS Teacher of the Year Award.

**Other:**

1. Board member Luther's absence was excused. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
2. Board recognized Mrs. Angie Ehlers, Family and Consumer Science teacher and FCCLA adviser, for her award as the 2019 Family and Consumer Science Teacher of the year (6-15 years).

**Action Items:**

1. **Agenda** - Moved by Walahoski, seconded by Brennan to approve the agenda of the June 10, 2019 regular monthly board meeting as presented. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
2. **Minutes** - Moved by Lassen, seconded by Walahoski to approve the May 13, 2019 regular board minutes as presented. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
3. **Claims** - Moved by Meier, seconded by Lassen to pay the June General Fund bills in the amount of \$52,924.01. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
4. Moved by Lassen, seconded by Meier to approve the contract for Miss Janessa Bergman for the third grade teaching position. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.

5. Moved by Meier, seconded by Lassen to approve the sale of school owned property items found on Attachment D. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
6. Moved by Brennan, seconded by Meier to approve phase 1 of the playground concrete project. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.
7. Moved by Brennan, seconded by Meier to adjourn at 9:04 p.m. Motion 5-0-1. Yes (5) Brennan, Lassen, Meier, Rudeen and Walahoski. No (0). Absent (1) Luther.

**Board Reports and Discussion Topics:**

1. **Board Reports:**
  - a. Upcoming Meetings: Law Seminar - June 13 & 14
  - b. Transportation: Grant Award and Grant Application from NDEQ
2. **Discussion Topics:**
  - a. July Board Meeting scheduled for Monday, July 8, 2019 beginning at 7:30 p.m.
  - b. Student Fees Hearing in July 8, 2019
  - c. Projects
  - d. Board Policy Update Review - 2002, 2006, 2017, 3003.1 3004.1, 3016, 3028, & 3046

**Administrative Reports:**

1. **Principal's Report:**
  1. Enrollment Update
  2. Calendar
1. **Superintendent's Report:**
  1. Enrollment Option Report
  2. Option Enrollment-
    - a. Out - a.
    - b. In - a.
    - b.
    - c.
    - c. Change of Status a.
3. Financial Update
4. Budget Review
5. Projects Update
6. Two Year Technology Plan
7. Insurance Claims
8. IDEA Consultation Meeting
9. Legislature Bills and Affect on Schools
10. Board Policy Review Plan

	Overton Public School District	
	Bill Roster	
	Month:	July
	Status:	Official
7/5/2019	Total:	\$ 68,988.74

Vendor	Total Amount	New Code Description
AAA Rents & Event Services	\$ 61.60	Reg. Instruct. Graduation Skirt
Apple Inc	\$ 10,633.00	REAP - Technology
ATC Communications	\$ 155.03	Fiscal Services - Phone Service
Black Hills Enegy	\$ 260.72	Operations of Buildings - Natural Gas
Cannon Sports	\$ 22.87	Reg. Instruct. K-4 Elementary Supplies
CDW-G	\$ 1,403.90	REAP - Technology - Monitors
CenturyLink	\$ 56.14	Operation of Buildings Communications - Long Distance Phone
Charter Communcaiton	\$ 133.46	Operation of Buildings Communications
Computers ETC	\$ 28.52	Reg. Instruct. Technology Supplies
Computers ETC	\$ 65.92	Reg. Instruct. Technology Supplies
Conditioned Air - Maintenance Contract	\$ 1,211.50	Building Repairs and Maintenance - Maintenance Contract
D&M Security	\$ 55.50	Safety Repairs & Maintenance - Fire Alarm Monitoring
Dan's Sanitation	\$ 311.00	Operation of Buildings Cleaning Services - Trash Removal
Dawson Public Power District - Prek	\$ 90.33	Preschool Electricity
Dawson Public Power District - School	\$ 3,637.02	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 54.59	Vehicle Servicing and Maintenance - Reg. Ed. - Bus Barn Energy
Eagan Supply Co.	\$ 1,013.71	Operation of Buildings Supplies
Eakes Office Solutions	\$ 81.98	Principal Supplies
Eakes Office Solutions	\$ 2,738.60	Reg. Instruction - Copier Expenses/Supplies
Ecolab	\$ 97.58	Operation of Buildings Cleaning Services
Electrial Services	\$ 208.58	Building Repairs and Maintenance - GFCI Receptacle
ESU 10	\$ 4,115.00	Network, Filtering and Software Software Support
ESU 10 - SPED Services	\$ 1,190.57	SPED Psychological Services - Secondary
ESU 10 - SPED Services	\$ 8,858.77	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 530.90	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 1,123.85	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 648.91	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$ 648.91	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$ 288.43	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 1,190.57	SPED Psychological Services - Elementary
ESU 10 - SPED Services	\$ 297.65	SPED Psychological Services - Ages 3-4
ESU 10 - SPED Services	\$ 297.65	SPED Psychological Services - Birth - 2
ESU 10 - SPED Services	\$ 689.54	SPED Supervision - Elementary
ESU 10 - SPED Services	\$ 689.54	SPED Supervision - Secondary
ESU 10 - SPED Services	\$ 265.12	SPED Supervision - Vocational Secondary
ESU 10 - SPED Services	\$ 246.42	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 98.57	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 181.30	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 65.93	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 197.50	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 197.50	SPED Supervision - Ages 3-4
ESU 10 - SPED Services	\$ 245.43	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$ 41.81	SPED Audiology - Secondary
ESU Coordinating Council	\$ 516.20	LMC Web Based Software
Fagot Refrig. & Electrical	\$ 263.11	Building Repairs and Maintenance - HVAC Repair
Film Scientific	\$ 648.72	Reg. Instruct. Science Supplies
Follett	\$ 907.05	LMC Web Based Software
HireRight Solutions	\$ 250.00	Vehicle Servicing and Maintenance - Reg. Ed. - DOT Annual Fee
Hobby Lobby	\$ 56.94	Reg. Instruct. - Art Supplies
Hoehner Turf Irrigation 11	\$ 760.65	Care & Upkeep of Grounds - Sprinkler System Repair
Holmes Plumbing and Heating	\$ 15.33	Operation of Buildings Supplies - Plumbing Supplies
IXL Learning	\$ 1,350.00	Reg. Instruct. Math and ELA Licenses
IXL Learning	\$ 600.00	Reg. Instruct. Foreign Language Web Base Software
JW Pepper	\$ 1.95	Reg. Instruct. Instrum. - Vocal Music Supplies
Knowledge Matters, Inc.	\$ 2,590.00	Reg. Instruct. Vocational Business - On-Line Subscription
KSB School Law	\$ 750.00	District Legal Services
LIPS	\$ 165.22	Reg. Instruction - Office Supplies - Letterhead
Loup Valley Lighting, Inc	\$ 819.60	Operation of Buildings Supplies - Lighting Supplies
Mead Lumber Co.	\$ 6.98	Operation of Buildings Supplies
Menards	\$ 948.87	Regular Instruction - Custodial Supplies
Menards	\$ 238.00	Early Childhood Supplies - Safety & Security Locks
NCSA	\$ 308.00	Reg. Instruct. - FCS Expenses
NRCSA	\$ 850.00	Board of Education Dues & Fees
Pitseo Education	\$ 418.50	Reg. Instruct. Ind. Tech. Supplies
Platte Valley Communications	\$ 353.29	Building Repairs and Maintenance Services - Power Supply
Plum Creek Market Place	\$ 4.02	Reg. Instruction - Family Consumer Science Supplies
Prestwick House	\$ 237.34	Reg. Instruct. Language Arts Textbooks & Periodicals
Pyramid School Products	\$ 83.91	SPED Supplies
Pyramid School Products	\$ 2.99	Reg. Instruct. Fourth Grade Supplies
Pyramid School Products	\$ 8.28	Reg. Instruct. Language Arts Supplies
Pyramid School Products	\$ 40.85	Reg. Instruct. Foreign Language Supplies
Pyramid School Products	\$ 24.95	Reg. Instruct. Social Science Supplies
Pyramid School Products	\$ 70.75	Reg. Instruct. Math Supplies

Pyramid School Products	\$	5.19	Reg. Instruct. Instrum. Music Supplies
Pyramid School Products	\$	144.95	Library Media Services Supplies
Pyramid School Products	\$	26.95	Principal Supplies
Pyramid School Products	\$	510.21	Operation of Buildings Supplies
Pyramid School Products	\$	61.50	Reg. Instruct. Second Grade Supplies
Pyramid School Products	\$	42.18	Reg. Instruct. Social Science Supplies
Pyramid School Products	\$	89.42	Reg. Instruct. Agriculture Supplies
Pyramid School Products	\$	16.97	Reg. Instruct. FCS Supplies
Pyramid School Products	\$	20.47	Reg. Instruct. K-4 Elementary Supplies
Really Good Stuff	\$	42.94	SPED Supplies
Renaissance Learning	\$	3,777.00	LMC Web Based Software
S&S Worldwide	\$	38.50	Reg. Instruct. - K-4 Elementary Supplies
School Specialty	\$	9.94	Reg. Instruct. K-4 Elementary Supplies
Supreme School Supply	\$	9.99	Reg. Instruct. Ag. Supplies
Supreme School Supply	\$	18.90	Reg. Instruct. Vocational Business Supplies
Supreme School Supply	\$	47.94	Reg. Instruct. Math Supplies
Supreme School Supply	\$	322.40	Reg. Instruct. General Custodial Supplies
Supreme School Supply	\$	11.10	Reg. Instruct. Elementary Supplies - Grade 4
Supreme School Supply	\$	87.39	Reg. Instruct. Elementary Supplies
Supreme School Supply	\$	27.75	Reg. Instruct. FCS Supplies
Teacher Created Resources	\$	264.60	Reg. Instruct. Third Grade Supplies
Village of Overton	\$	266.00	Operation of Buildings Utility Services
Village of Overton - Prek 3	\$	48.00	Early Childhood Utility Services
Village Uniform	\$	495.21	Operation of Building - Uniform Cleaning
Virco	\$	2,241.20	Reg. Instruct. - Furniture Desks
Clearing Account	\$	2,639.12	Supplies

**Matters Pending Before the Board:**

**1. Action Item:** To consider approving the facility rental rates, lunch breakfast, milk prices, substitute teacher pay, tuition, activity admission and mileage rate for the 2019-2020 school year.

**Motion:** To approve the facility rental rates, lunch breakfast, milk prices, substitute teacher pay, tuition, activity admission and mileage rate for the 2019-2020 school year.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walajoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**2. Action Item:** To consider approving local substitute teachers.

**Motion:** To approve local substitute teachers.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walajoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**3. Action Item:** To consider approving the dairy product proposal provided by Hiland Dairy.

**Motion:** To approve the dairy product proposal provided by Hiland Dairy.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____



Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

4. **Action Item:** To consider, discuss, and take action to approve board policy series 2000 which include 2002 Organization of the Board, 2016 Complaint Procedure, 2017 Indemnification and Liability Insurance.

**Motion: To approve board policy series 2000 which include 2002 Organization of the Board, 2016 Complaint Procedure, 2017 Indemnification and Liability Insurance.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

5. **Action Item:** To consider, discuss, and take action to approve board policy series 3000 which include 3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds, 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds, 3016 Use of Tobacco Products, 3028 Sex Offenders, 3046 Animals at School, 3050 Technology in the Classroom.

**Motion: To approve board policy series 3000 which include 3003.1 Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds, 3004.1 Fiscal Management for Purchasing and Procurement Using Federal Funds, 3016 Use of Tobacco Products, 3028 Sex Offenders, 3046 Animals at School, 3050 Technology in the Classroom.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____

Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

6. Action Item: Consider adjourning the meeting.

Motion: To adjourn the meeting at \_\_\_\_\_ p.m.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_



Hiland Dairy Omaha  
2901 Cuming St.  
Omaha, NE 68131

Hiland Dairy North Platte  
1221 Industrial Ave  
North Platte, NE 69101

June 3, 2019

Overton Public Schools  
401 7<sup>th</sup> St  
Overton, NE 68863

Dear Superintendent or Food Service Director,

Hiland Dairy is pleased to submit for your consideration the following quote for Dairy Products for the 2019-2020 School Year.

This is an escalating / de-escalating bid on all items. Please see attached clause for monthly cost adjustment factors.

<u>Product</u>	<u>Product #</u>	<u>Escalator</u>
Half Pint 1% White	9171	\$0.2890
Half Pint 1% Chocolate	9175	\$0.2990
Half Pint Skim Chocolate	9178	\$0.2990
Half Pint Skim Strawberry	9177	\$0.2990
4 oz Orange Juice	9508	\$0.1800
4 oz Apple juice	9504	\$0.1800
Gallon VD	1031	\$3.9900
Gallon 2%	1201	\$3.8500
Gallon 1%	1346	\$3.7100
Gallon Skim	1413	\$3.5900
5 lbs Cottage Cheese	5762, 25306	\$9.0000
5 lbs Sour Cream	9224	\$8.1000
5lbs Yogurt		\$6.0000
Half Gallon Buttermilk	1462	\$2.3300

This bid is accepted according to the Terms indicated below:

Branch serving school, North Platte

Escalator accepted

This bid is declined

If declined, bid awarded to:

---

Please submit form to:

Hiland Dairy  
David Biere  
1221 Industrial Ave  
North Platte, NE 69101  
Fax (308)532-3127

The Above Bid is accepted by the Superintendent or Food Service Director.

Signed \_\_\_\_\_

Acceptance Date: \_\_\_\_\_

First Delivery: \_\_\_\_\_

Sincerely,

David Biere, Branch Manager

CERTIFICATE OF NON-COLLUSION/INDEPENDENT PRICE  
DETERMINATION

The undersigned certifies that the preparation and submission of the attached bid have been conducted independently, without consultation, communication, or agreement with any other bidder or potential bidder and that there will be no consultation, communication, or agreement on the price, terms, and conditions of this bid by or on behalf of Hiland Dairy Foods Co., LLC with any other bidder or potential bidder prior to the official opening of the bid.

Date: 06-03-2019

Hiland Dairy Foods Co., LLC

*Rick Beaman*

Rick Beaman  
General Sales Manager

## 2002 Organization of the Board

### 1. Membership, Term and Election

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

### 2. Internal Organization and Officers

#### a. President

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

#### b. Vice President

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

#### c. Secretary

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.
- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the

proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. A treasurer from the board will be designated on a year-to-year basis.
- ii. The treasurer will sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized by the board and has been duly countersigned by the president.
- v. The vice president or secretary may sign any warrant in the absence of either the president or the treasurer.

3. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
  - i. If the board is split between two members, they will each serve as the officer for six months of the year. The initial six-month term will be determined by coin flip.
  - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve

as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

- iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

#### 4. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.
- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
  - i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
  - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
  - iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
  - iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
  - v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;

- vi. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
- vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - 1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
  - 2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or
  - 3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event; and
- viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

## 5. Vacancies

- a. A vacancy on the board of education shall exist when any one of the following occurs:
  - i. A member submits his or her formal resignation from the board.
  - ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.



- iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
- iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: \_\_\_\_\_  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

**2017**  
**Indemnification and Liability Insurance**

In addition to circumstances where it is obligated to provide indemnity or procure insurance, the school board has broad authority to purchase insurance or otherwise indemnify school board members, officers, employees, or agents of the school district. The school board will purchase liability insurance and provide indemnification at its discretion and review its current coverages and indemnification obligations when it deems appropriate.

In the event the school district's current insurance, indemnification agreements, contract obligations, or other promises to indemnify do not cover a situation which the school board can agree to cover, the school board may authorize indemnification. The school board may elect to indemnify any board member, officer, agent, or employee if he or she is a party or is threatened to be made a party in any pending or completed suit, proceeding, or any other action, whether criminal, civil, administrative, or investigative, if the individual is involved because of current or past service on the board, employment, or agency relationship with the school district. However, the indemnification and defense will only be considered if such person acted in good faith and in a manner he or she reasonably believed to be in the best interests or not opposed to the best interests of the school district, including in a criminal proceeding if he or she had no reasonable cause to believe the conduct was unlawful.

In circumstances involving employees, the board delegates to the Superintendent the authority to provide the indemnification to the extent the Superintendent is authorized to procure legal services, as long as the indemnification is otherwise consistent with the authority granted under the law.

Adopted on: \_\_\_\_\_  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

### **3003.1**

## **Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds**

### **I. Applicability of the Policy**

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$100,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

### **II. All projects undertaken pursuant to this policy will be subject to the following bond requirements**

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.**
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.**
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one**

**executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.**

**III. Construction Projects with an Anticipated Cost of Under \$250,000**

**A. Methods of Bidding/Soliciting Quotations or Estimates**

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

**B. Construction Projects with an estimated cost of between \$100,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.**

Pursuant to Nebraska law, construction projects which have an

anticipated aggregate cost of \$100,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$100,000 and \$250,000.

#### **IV. Construction Projects with an Anticipated Cost Over \$250,000**

##### **A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method**

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publically advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publically opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
  - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
  - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
  - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract

based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

### **B. Advertising for Bids.**

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

### **C. Bid Documents**

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

**D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.**

**V. Other Contract Matters.**

**A. Required Terms**

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

**B. Contracting with Certain Vendors**

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

**C. Full and Open Competition**

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

## **D. Debarment and Suspension**

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

## **E. Settlements of Issues Arising Out of Contract**

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

## **F. Record Keeping**

### **1. Record Retention**

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34



C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

## 2. Maintenance of Construction Records for Projects Financed with Federal Funds

- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of construction records shall be in accordance with applicable law and Board policy.

**VI. Conflict of Interest and Code of Conduct**

**A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.**

**B. Contracts covered by this policy are subject to the following additional provisions.**

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

**C. Favors and Gifts**

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

**D. Enforcement**

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **3004.1**

# **Fiscal Management for Purchasing and Procurement Using Federal Funds**

## **I. Applicability of Policy**

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

## **II. Procurement System**

The District maintains the following purchasing procedures.

### **A. Responsibility for Purchasing**

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

## **B. Methods of Purchasing**

The type of purchase procedures required depends on the cost of the item(s) being purchased.

### **1. Purchases up to \$10,000 (Micro-Purchases)**

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

### **2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)**

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

### **3. Purchases Over \$250,000**

#### **a) Sealed Bids (Formal Advertising)**

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

#### **b) Contract/Price Analysis**

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

#### **4. Noncompetitive Proposals (Sole Sourcing)**

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
  - 1) The item is available only from a single source;
  - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
  - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
  - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

#### **C. Use of Purchase (Debit & Credit) Cards**

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

#### **D. Federal Procurement System Standards**

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

## **E. Debarment and Suspension**

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

## **F. Settlements of Issues Arising Out of Procurements**

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

## **III. Conflict of Interest and Code of Conduct**

**A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.**

**B. Purchases covered by this policy are subject to the following additional provisions.**

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

### **C. Favors and Gifts**

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

### **D. Enforcement**

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

## **IV. Property Management Systems**

### **A. Property Classifications**

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for

printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.

4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:

- a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
- b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

### **B. Inventory Procedure**

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

### **C. Inventory Records**

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;



10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

#### **D. Physical Inventory**

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

#### **E. Maintenance**

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

#### **F. Lost or Stolen Items**

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

#### **G. Use of Equipment**

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

#### **H. Disposal of Equipment**

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the

awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

## **V. Other Contract Matters.**

### **A. Required Terms**

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

### **B. Contracting with Certain Vendors**

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

### **C. Record Keeping**

#### **1. Record Retention**

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

## 2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

## D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of

passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3016**  
**Use of Tobacco Products**

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3028**  
**Sex Offenders**

The safety of the students attending school is very important to the board of education. School employees, parents, and students should be aware of dangers posed by sex offenders living within the school district, and should be vigilant in providing protection against these dangers.

The board does not generally permit registered sex offenders on school grounds, at any school sponsored activity, or on any property under the control of the school district. The superintendent or his/her designee is hereby empowered to notify sex offenders of this policy and to grant limited permission to attend certain activities on a case-by-case basis.

Students who are registered sex offenders shall not be precluded from receiving a free education from the school district on that basis. The school district will consider a student's status as a registered sex offender in determining the student's educational placement and program.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3046**  
**Animals at Schools**

Animals are not allowed in school district buildings or on school district property without the written permission of the superintendent or his or her designee except as provided in this policy or as otherwise required by law.

**I. USE OF ANIMALS FOR INSTRUCTIONAL PURPOSES**

Animals that support a district program or curriculum or that are used for instructional purposes are allowed in school district buildings or on school district property with the written permission of the superintendent or building principal.

**II. SERVICE ANIMALS**

The school district does not permit discrimination against individuals with disabilities, including those who require the assistance of a service animal. An individual with a disability is permitted to be accompanied by his/her service animal on school property when required by law, subject to the conditions of this policy.

**Service Animal.** A "service animal" is a dog that has been individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Work or tasks *do not* include the crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship. The work or tasks performed by a service animal must be directly related to the handler's disability or necessary to mitigate a disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. *See also*, Miniature Horses below.

**School District Inquiries.** School officials *may* ask the owner or handler of an animal whether the animal is required because of a disability and what work or task the animal has been trained to do *unless* the answers to these inquiries are readily apparent. School officials *may not* ask about the nature or extent of a person's disability and may not require documentary proof of certification or licensing as a service animal.

**Procedural Requirements.** The following requirements must be satisfied *before* a service animal will be allowed in school buildings or on school grounds:

**Request.** A person who wants to be accompanied by his/her service animal must submit a written request form to a principal or superintendent. The request form is attached to this policy. These requests must be renewed each school year or whenever a different service animal will be used.

**Health and Vaccination.** The owner or handler must have proof of current licensure from the local licensing authority including proof of the service animal's current vaccinations and immunizations required by law.

Service animals will not be allowed in school buildings or other school property until the school has approved the request.

**Control.** A service animal must be under the control of its handler at all times. The service animal must have a harness, backpack, vest identifying the dog as a trained service dog, leash, or other tether. If the handler is unable to use a harness, backpack, vest, leash, or other tether, because of a disability or the use of a harness, backpack, vest, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, the use of these items is not required. However, the service animal must be otherwise under the handler's control.

**Exclusion or Removal from School.** A service animal may be excluded from school property and buildings if a school administrator determines that:

- (1) A handler does not have control of the service animal;
- (2) The service animal is not housebroken;
- (3) The service animal presents a direct and immediate threat to others in the school; or
- (4) The animal's presence fundamentally alters the nature of the service, program, or activity.

The handler or the student's parent or guardian shall be required to remove the service animal from school premises immediately upon such a determination. If the service animal is removed, the individual with a disability shall be provided with the opportunity to participate in the service, program, or activity without the service animal.

**Allergic Reactions.** If any student or school employee assigned to a classroom or mode of transportation in which a service animal is permitted suffers an allergic reaction to the service animal, the person having custody and control of the animal will be required to remove the animal to a different location designated by an administrator. The school will arrange a meeting



between school personnel, the individual with the disability, and the parents or guardian(s) of the person with the disability if that person is a student to develop an alternate plan.

**Supervision and Care of Service Animals.** The owner or handler of a service animal is solely responsible for the supervision and care of the animal, including any feeding, exercising, and clean up while the animal is in a school building or on school property. The student's parent or guardian is responsible for providing for the supervision and the care of the animal in the event that his or her student is not able to do so. The school district is not responsible for providing any care, supervision, or assistance for a service animal.

**Extra Charges.** The owner or handler of a service animal will not be required to pay an admission fee or a charge for the animal to attend events for which a fee is charged.

**Damage to School Property and Injuries.** The owner or handler of a service animal is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the animal.

**Miniature Horses.** Requests to permit the use of a miniature horse by an individual with a disability will be addressed on a case-by-case basis by considering the following factors:

- (1) The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- (2) Whether the handler has sufficient control of the miniature horse;
- (3) Whether the miniature horse is housebroken; and
- (4) Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

All additional requirements outlined in this policy, which apply to service animals, shall apply to miniature horses.

**Service Animal in Training.** This policy shall also be applicable to service animals in training that are accompanied by a bona fide trainer.

**Denial of Access and Grievance.** If a school official denies a request for access of a service animal, the disabled individual or parent or guardian can file a written grievance with the school's Section 504 Coordinator.

### **III. THERAPY ANIMALS**

The school district supports the use of therapy animals by teachers or other qualified school personnel ("Owner") for the benefit of its students subject to the conditions of this policy.

**Therapy Animal.** A "therapy animal" is an animal that has been individually trained and certified to work with its Owner to provide emotional support, well-being, comfort, or companionship to school district students. Therapy animals are not "service animals" as that term is used in the American with Disabilities Act. The animal must be well behaved and have a temperament that is suitable for interaction with students and others in a public school. Therapy animals are personal property of the Owner and are not owned by the school district.

**Therapy Animal Standards and Procedures.** The following requirements must be satisfied *before* a therapy animal will be allowed in school buildings or on school grounds:

**Request.** An Owner who wants to bring a therapy animal to school must submit a written request form to a principal or superintendent. The request form is attached to this policy. The request must be renewed each school year or whenever a different therapy animal will be used.

**Training and Certification.** The Owner must submit training and certification information requested by the Superintendent or his or her designee. Any certification required by the school district must remain current at all times.

**Health and Vaccination.** The therapy animal must be clean, well groomed, in good health, house broken, and immunized against diseases common to such animals. The Owner must submit proof of current required licensure from the local licensing authority and proof of the therapy animal's current vaccinations and immunizations from a licensed veterinarian, if applicable.

**Control.** A therapy animal must be under the control of the Owner at all times.

**Identification.** The therapy animal must have appropriate identification identifying it as a therapy animal.

**No Disruption.** The therapy animal must not disrupt the educational process by any of its behaviors.

**Health and Safety.** The therapy animal must not pose a health and safety risk to any student, employee, or other person at school.

**Supervision and Care of Therapy Animals.** The Owner is solely responsible for the supervision and care of the therapy animal, including any feeding, exercising, and clean up while the animal is in a school building or on school property. The school district is not responsible for providing any care, supervision, or assistance for a therapy animal.

**Authorized Area(s).** The Owner shall only allow the therapy animal to be in areas in school buildings or on school property that are authorized by school district administrators.

**Insurance.** The Owner must submit a copy of an insurance policy that provides liability coverage for the therapy animal while on school property.

**Exclusion or Removal from School.** A therapy animal may be excluded from school property and buildings if a school administrator determines that:

- (1) A handler does not have control of the therapy animal;
- (2) The therapy animal is not housebroken;
- (3) The therapy animal presents a direct and immediate threat to others in the school; or
- (4) The animal's presence otherwise interferes with the educational process.

The Owner shall be required to remove the therapy animal from school premises immediately upon such a determination.

**Allergic Reactions.** If any student or school employee assigned to a classroom in which a therapy animal is permitted suffers an allergic reaction to the therapy animal, the Owner of the animal will be required to remove the animal to a different location designated by an administrator.

**Damages to School Property and Injuries.** The Owner of a therapy animal is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the therapy animal.

**Other Therapy Animals.** Therapy animals (1) owned by students, patrons, or other non-school employees or (2) owned by school employees for their own benefit will not be allowed on school grounds or school property except as otherwise required by law.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3050**  
**Technology in the Classroom**

**I. In General**

The district desires to use technology in a way that aides in the education of students. New devices and applications offer a number of helpful tools that can improve the student experience and increase learning. Many of these devices and applications also create concerns about student privacy. It is the goal of the district to embrace the helpful elements of technological advancement while remaining mindful of potential student privacy issues.

**II. Devices**

A. Non-district issued electronic devices may be provided by teachers for use in their classroom, so long as the use of such devices is supervised by a staff member and subject to the conditions set forth below.

Teachers who wish to bring a device into the classroom should inform the principal before deploying the device. The building principal may at his or her discretion prohibit the use of such devices or otherwise limit their use. The building principal may at any time direct that a teacher discontinue use of a given device.

1. Smart speakers such as Google Home, Amazon Echo, Apple HomePod, and similar devices may be approved for use in the classroom. The device must be registered to an account linked to the classroom teacher's school email address. The district will not maintain any records created by use of the smart speaker device. Any record of use will be considered non-record communications pursuant to Nebraska's Records Management Act, and not be maintained by the district.

2. All other electronic devices that connect to the internet that a staff member wishes to use for the education of students should be disclosed to the administration prior to use.

B. Assistive technology may be used in district classrooms. Any assistive technology, such as an AngelSense device, that actively

or passively create or transmit audio or video recordings must have that function disabled while the student uses the device in a district classroom unless required by law. No assistive technology devices will be permitted to record or transmit the classroom activity of other students unless required by law.

- C. Any classroom recordings made by a staff member will be made pursuant to district policy.

### III. Applications

- A. School as Agent. The school will serve as an agent for parents/guardians in the collection of information within the school context. The school's use of student information is solely for education purposes.

- B. District Applications. The district uses various software applications to record, track, and store student data. Each application selected by the district is in compliance with federal and state law, to the best of the administration's knowledge. Should the district become aware that an application used by the district has suffered a data breach, or been found to be out of compliance with federal or state law, the district will investigate the scope of the violations and notify students, parents, and staff in accordance with district policy.

- C. Staff-Selected Applications.

- 1. Staff are permitted to select applications for use in the classroom.

- 2. Staff must perform basic due diligence to ensure that the application is safe for students and serves a pedagogical purpose. Staff must notify their supervising administrator of the application they plan to use as part of their lesson plan prior to their use in the classroom. The district may at any time direct that a teacher discontinue use of a given application. The district will provide training on the relevant student privacy laws to staff members who are selecting and deploying applications in the classroom.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

2018-2019		% Change	1.456%	9.188%	10.231%	8.359%	7.628%	7.036%	Official		6.828%	7.700%	7.179%	6.655%	6.231%
		Total	September	October	November	December	January	February	March	April	May	June	July		
Payroll	\$	3,265,459.50	\$ 262,156.32	\$ 276,729.58	\$ 298,596.79	\$ 276,858.45	\$ 263,132.66	\$ 279,305.02	\$ 278,894.86	\$ 261,808.67	\$ 280,969.86	\$ 276,141.92	\$ 254,105.47		
Bill Roster	\$	939,948.84	\$ 20,850.05	\$ 120,066.58	\$ 70,091.42	\$ 49,236.51	\$ 44,059.82	\$ 51,997.36	\$ 46,537.75	\$ 70,692.41	\$ 64,494.19	\$ 52,924.01	\$ 68,998.74		
Adjustments	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Expenditures	\$	4,205,408.34	\$ 283,006.37	\$ 396,816.16	\$ 368,648.21	\$ 325,894.96	\$ 307,192.38	\$ 331,292.38	\$ 327,432.61	\$ 352,501.08	\$ 345,464.05	\$ 329,065.93	\$ 323,094.21		
YTD Total	\$	-	\$ 283,006.37	\$ 679,822.53	\$ 1,036,470.74	\$ 1,362,365.70	\$ 1,669,558.06	\$ 2,000,850.46	\$ 2,328,263.07	\$ 2,660,784.15	\$ 3,026,248.20	\$ 3,355,314.13	\$ 3,678,408.34		
Total Receipts	\$	4,085,674.32	\$ 781,087.40	\$ 289,815.14	\$ 108,509.31	\$ 143,576.00	\$ 600,000.00	\$ 266,255.83	\$ 241,528.62	\$ 163,035.61	\$ 1,154,272.55	\$ 254,356.51	\$ 39,098.64		
<b>Comparison</b>															
Payroll	\$	11,687.76	\$ 12,474.98	\$ 19,989.99	\$ 9,509.21	\$ 9,013.88	\$ 9,802.37	\$ 13,251.60	\$ 19,868.90	\$ 13,713.88	\$ 19,825.40	\$ 4,854.25			
Bill Roster	\$	(7,627.35)	\$ 40,673.36	\$ 19,003.47	\$ (619.51)	\$ 4,226.83	\$ 3,313.90	\$ 4,041.91	\$ 22,960.35	\$ (2,675.26)	\$ (13,164.42)	\$ 1,539.34			
Monthly Difference	\$	4,060.38	\$ 53,148.32	\$ 38,992.86	\$ 8,889.70	\$ 13,240.71	\$ 13,196.27	\$ 17,293.51	\$ 42,829.25	\$ 11,038.62	\$ 6,680.98	\$ 6,393.59			
Difference YTD	\$	4,060.38	\$ 57,208.70	\$ 96,201.56	\$ 105,091.26	\$ 118,331.97	\$ 131,528.24	\$ 148,821.75	\$ 191,651.00	\$ 202,689.62	\$ 209,350.60	\$ 215,744.19			
Total Receipts	\$	(60,312.93)	\$ 45,368.93	\$ (1,556.35)	\$ (51,861.82)	\$ (162,019.46)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2017-2018		% Change	9.340%	8.965%	7.847%	8.291%	5.897%	5.381%	5.866%	6.303%	6.999%	6.113%	5.234%		
		Total	September	October	November	December	January	February	March	April	May	June	July		
Payroll	\$	3,109,523.97	\$ 250,468.56	\$ 264,254.62	\$ 268,567.40	\$ 267,149.24	\$ 254,118.68	\$ 289,422.65	\$ 285,643.26	\$ 261,939.77	\$ 287,255.68	\$ 254,318.52	\$ 249,251.22		
Bill Roster	\$	1,037,447.22	\$ 28,477.43	\$ 79,413.22	\$ 51,087.95	\$ 49,856.02	\$ 39,832.99	\$ 48,673.46	\$ 44,495.84	\$ 47,732.06	\$ 67,169.45	\$ 68,088.43	\$ 67,449.40		
Adjustments	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Expenditures	\$	4,146,971.19	\$ 278,945.99	\$ 343,667.84	\$ 317,655.35	\$ 317,005.26	\$ 293,951.67	\$ 318,096.11	\$ 310,139.10	\$ 309,671.83	\$ 334,425.43	\$ 322,404.95	\$ 316,700.62		
YTD Total	\$	-	\$ 278,945.99	\$ 622,613.83	\$ 940,269.18	\$ 1,257,274.44	\$ 1,551,226.11	\$ 1,869,322.22	\$ 2,179,461.32	\$ 2,489,133.15	\$ 2,823,558.58	\$ 3,145,963.53	\$ 3,462,664.15		
Total Receipts	\$	4,316,055.95	\$ 841,400.33	\$ 244,446.21	\$ 110,065.66	\$ 195,437.62	\$ 762,019.46	\$ 266,255.83	\$ 241,528.62	\$ 163,035.61	\$ 1,154,272.55	\$ 254,356.51	\$ 39,098.64		



		Overton Public School			
		Financial Information			
		Fund Securities			
<b>Accounts</b>	<b>Funds Available</b>	<b>Securities</b>	<b>Coverage</b>	<b>Date</b>	
Non-Interest Bearing	\$ 839,932.51	N.A.	\$ (589,932.51)	1-Jul-19	
Interest Bearing	\$ 4,161,399.61	\$ 4,748,102.22	\$ 836,702.61		
Total Funds	\$ 5,001,332.12	\$ 4,748,102.22	\$ 246,770.10		
Total Funds Available	\$ 5,001,332.12				
Securities/Insurance	\$ 5,248,102.22				
Collateralization	\$ 246,770.10				
	<b>Interest Bearing</b>		<b>Non-Interest Bearing</b>		
<b>Account Name</b>	<b>Account Number</b>		<b>Account Name</b>	<b>Account Number</b>	<b>Funds</b>
Depreciation Fund	600443255	\$ 12,294.95	Bond Fund	600443204	\$ -
Clearing Account	600029572	\$ 13,344.55	Booster Checking	600024880	\$ 5,740.35
Reserve Fund	600443700	\$ 3,060,411.87	Activity Fund	600025836	\$ 292,558.40
Building Fund	600731064	\$ 123,313.76	Lunch Fund	600026360	\$ 43,465.52
Booster Club	600006539	\$ 2,502.60	General Fund	600029580	\$ 497,658.24
Depreciation Fund #5	126887	\$ 146,974.80	Site & Building	600029602	\$ 510.00
Depreciation Fund #3	126888	\$ 262,822.34			
Depreciation Fund #4	126889	\$ 143,804.35			
Building Fund	126886	\$ 102,884.47			
Booster Club	600006498	\$ 4,957.99			
OHS C.D.	600006873	\$ 288,087.93			

			Overton Public School Board Financial Report Official		
<b>Month</b>	<i>July</i>				
<b>Year</b>	<i>2019</i>				
<b>Account</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>\$ Change</b>	<b>% Change</b>
MMA - Reserve	\$ 2,874,074.46	\$ 3,397,624.83	\$ 3,348,499.80	\$ (49,125.03)	-1.45%
Depreciation	\$ 598,291.22	\$ 600,853.85	\$ 565,896.44	\$ (34,957.41)	-5.82%
Bond	\$ 110.00	\$ 110.00	\$ -	\$ (110.00)	-100.00%
Site & Building Fund	\$ 224,751.52	\$ 225,298.20	\$ 226,198.23	\$ 900.03	0.40%
Food Program	\$ 49,640.06	\$ 38,165.32	\$ 43,367.16	\$ 5,201.84	13.63%
Activities	\$ 306,094.85	\$ 299,722.50	\$ 290,777.19	\$ (8,945.31)	-2.98%
<b>Totals</b>	<b>\$ 4,052,962.11</b>	<b>\$ 4,561,774.70</b>	<b>\$ 4,474,738.82</b>	<b>\$ (87,035.88)</b>	<b>-1.91%</b>
<b>Total Reserve</b>	<b>\$ 3,472,365.68</b>	<b>\$ 3,998,478.68</b>	<b>\$ 3,914,396.24</b>	<b>\$ (84,082.44)</b>	<b>-2.10%</b>

Overton Public School  
Board Financial Report

Updated:

7/1/2019

2017-2018		Difference	2018-2019	
Date	1-Jul-18		Date	7/1/2019
Depreciation	\$ 600,154.20	\$ (34,257.76)	Depreciation	\$ 565,896.44
MMA/CD	\$ 3,397,624.80	\$ (49,125.00)	MMA/CD	\$ 3,348,499.80
Checking	\$ 406,891.35	\$ 90,766.89	Checking	\$ 497,658.24
<b>Total</b>	<b>\$ 4,404,670.35</b>	<b>\$ 7,384.13</b>	<b>Total</b>	<b>\$ 4,412,054.48</b>
			<b>Current Date</b>	<b>7/1/2019</b>
			<b>MMA</b>	<b>\$ 3,060,411.87</b>
			<b>OHS C.D.</b>	<b>\$ 288,087.93</b>
			<b>Total</b>	<b>\$ 3,348,499.80</b>
			<b>Current Date</b>	<b>7/1/2019</b>
			<b>Depreciation</b>	<b>\$ 12,294.95</b>
			<b>Depreciation</b>	<b>\$ 146,974.80</b>
			<b>Depreciation</b>	<b>\$ 262,822.34</b>
			<b>Depreciation</b>	<b>\$ 143,804.35</b>
			<b>Total</b>	<b>\$ 565,896.44</b>



		Clearing	
		7/1/2019	
		Official	
		June	
Vendor	CHECK #	Amount	Description
United States Treasury	6711	\$ 1,004.29	Federal Payment
Flatwater Food & Automotive	6712	\$ 375.97	Gas/ Tire
Flatwater Food & Automotive	6713	\$ 25.79	Gas
Flatwater Food & Automotive	6714	\$ 189.53	Gas/ Repairs
US Bank	6715	\$ 861.36	Supplies
Nebraska Notary Association	6716	\$ 156.18	Notary Renewal
Nebraska Dept. of Motor Vehicles	6717	\$ 12.00	Driving record request
Dawson County Treasurer	6718	\$ 14.00	Title 1994 Bus
	TOTAL	\$ 2,639.12	

		Overton Public School		
		<b>Activity Account</b>		
		\$ 43,644.00		
		Official		
		June		
<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
Burwell Boys Basketball	15501	\$ 50.00	Burwell Team Camp	BBB Club
Plum Creek Market Place	15502	\$ 49.93	BBQ Supplies	BBB Club
Platinum Awards & Gifts	15503	\$ 17.31	Athletic Awards	17.31
New West	15504	\$ 3,289.00	Speed & Agility Camp	BBB Club
NASSP	15505	\$ 95.00	National Dues	Student Council
Blue Cross/ Blue Shield	15506	\$ 1,633.16	Health Insurance	General
Pyramid School Products	15507	\$ 485.00	Volleyballs	Athletics
Miskos	15508	\$ 420.68	Football Supplies	Athletics
Cash-Wa Distributing	15509	\$ 31.20	Supplies	Concessions
US Bank	15510	\$ 90.42	Repair Part	Track Club
Minden Girl's Basketball	15511	\$ 325.00	Minden Team Camp	GBB Club
Hastings College Women's BB	15512	\$ 200.00	Hastings Team Camp	GBB Club
Litchfield Fire Department	15513	\$ 50.00	Dunk Tank Rental	FCCLA
NCA	15514	\$ 1,185.00	Coaches fees	Athletics
NSAA	15515	\$ 1,030.00	Registration Fee	Athletics
US Bank	15516	\$ 89.38	Flag Prizes	FB Club
US Bank	15517	\$ 2,403.70	Flights for Nationals	FCCLA
Greenhouse Megastore	15518	\$ 624.20	Supplies	Greenhouse
Riddell	15519	\$ 60.00	FB Supplies	Athletics
US Bank	15520	\$ 218.71	Crown Awards	Cross Country
US Bank	15521	\$ 852.23	Epic Sports/ Sportdecals	VB Club
US Bank	15522	\$ 1,345.70	Supplies	Athletics
US Bank	15523	\$ 2,905.86	Music Trip to Denver	General
KCHS Basketball Camp	15524	\$ 140.00	Team Camp	BBB Club
Ansley-Litchfield Basketball	15525	\$ 100.00	Team Camp	BBB Club
Pro-Tuff Decals	15526	\$ 1,014.11	Shirts, hats, pants	FB Club
Sportdecals	15527	\$ 361.08	t-shirts	FB Club
rSchool Today	15528	\$ 244.24	Athletic Scheduling Program	Athletics
Jay Long	15529	\$ 1,500.00	Lineman Camp	FB Club
Paul Heusinkvelt	15530	\$ 100.00	Sponsoring Future Eagle Camp	FB Club
CASH	15531	\$ 300.00	National FCCLA Meals	FCCLA
US Bank	15532	\$ 92.05	Lineman Camp Meals	FB Club
TASC	EW	\$ 2,401.83	125 Plan	General
TASC	EW	\$ 2,110.00	125 Plan	General
NSF Check		\$ 127.00		General
Bank Fees for NSF		\$ 6.00		General
		\$ 25,947.79		

**ACTIVITY ACCOUNT 2018-2019**

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2018	\$ 15,153.22	\$ 59,947.88	\$ 44,794.66	\$ 340,963.86
Sept.	\$ 29,811.92	\$ 30,363.23	\$ 551.31	\$ 341,525.17
Oct.	\$ 23,654.43	\$ 24,226.22	\$ 571.79	\$ 342,086.96
Nov.	\$ 18,991.50	\$ 22,089.50	\$ 3,098.00	\$ 342,136.96
Dec.	\$ 22,000.15	\$ 23,055.50	\$ 1,055.35	\$ 346,290.31
Jan.	\$ 31,691.38	\$ 28,336.89	\$ (3,354.49)	\$ 342,935.82
Feb.	\$ 28,376.56	\$ 33,119.16	\$ 4,742.60	\$ 347,678.42
March	\$ 12,271.98	\$ 21,922.94	\$ 9,650.96	\$ 357,329.38
April	\$ 63,115.32	\$ 18,916.94	\$ (44,198.38)	\$ 313,131.00
May	\$ 43,190.57	\$ 29,150.16	\$ (14,040.41)	\$ 299,090.59
June	\$ 25,947.79	\$ 17,134.39	\$ (8,813.40)	\$ 290,777.19
July	\$ -	\$ -	\$ -	\$ -
Aug-19	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 299,051.60	\$ 248,314.93	\$ (50,736.67)	
School Year	\$ 314,204.82	\$ 308,262.81	\$ (5,942.01)	

		Hot Lunch	
		6/28/2019	
		Official	
		June	
Vendor	CHECK #	Amount	Description
School District #4	4586	\$ 1,818.60	Health Insurance
School District #4	4587	\$ 6,259.26	May Payroll
Rapids	4588	\$ 16.44	Potholder oven mitts
Rapids	4589	\$ 204.61	Supplies
Hiland Dairy	4590	\$ 1,124.96	HL, BK, Ala Carte
US Foods	4591	\$ 1,366.12	BK, FV, HL, Summer Food, Fuel Surcharge
US Foods	4592	\$ 235.26	Custodial Supplies
Cash-Wa Distributing	4593	\$ 895.96	Ala Carte, BK, FV, HL, Summer Food, fuel surcharge
Rapids	4594	\$ 25.44	HL
US Bank	4595	\$ 23.40	Summer Food
Plum Creek Market Place	4596	\$ 49.40	HL, F & V
US Bank	4597	\$ 31.98	Summer Meals
US Bank	4598	\$ 3.43	Supplies
	TOTAL	\$ 12,054.86	



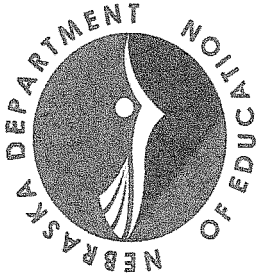
	9/1/2009A	B	C	D	E	F	G	H	I
640				Food Program 2018-2019					
641									
642	<u>Date</u>	<u>Lunch Meals</u>	<u>Breakfast Meals</u>	<u>Summer Food</u>	<u>Expenses</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Days Served</u>	<u>Balance</u>
643	Aug-18	2785	839	0	\$ 15,775.27	\$ 37,597.37	\$ 21,822.10	13	\$ 58,117.81
644	Sept.	4103	1581	0	\$ 1,335.19	\$ 14,776.42	\$ 13,441.23	18	\$ 64,539.04
645	Oct.	4975	1975	0	\$ 17,344.44	\$ 18,913.49	\$ 1,569.05	22	\$ 66,108.09
646	Nov.	4145	1785	0	\$ 20,531.16	\$ 23,549.26	\$ 3,018.10	18	\$ 69,126.19
647	Dec.	3422	1240	0	\$ 18,341.51	\$ 16,387.36	\$ (1,954.15)	14	\$ 67,172.04
648	Jan.	4498	1502	0	\$ 20,815.55	\$ 15,612.09	\$ (5,203.46)	18	\$ 61,968.58
649	Feb.	4102	1623	0	\$ 22,440.70	\$ 19,801.45	\$ (2,639.25)	17	\$ 59,329.33
650	March	4467	1670	0	\$ 23,443.88	\$ 16,790.64	\$ (6,653.24)	18	\$ 52,676.09
651	April	4313	1811	0	\$ 19,894.59	\$ 17,589.23	\$ (2,305.36)	18	\$ 50,370.73
652	May	2660	1132	0	\$ 20,416.10	\$ 24,024.89	\$ 3,608.79	12	\$ 53,979.52
653	June	0	0	1956	\$ 12,054.86	\$ 1,442.50	\$ (10,612.36)	20	\$ 43,367.16
654	July	0	0	0	\$ -	\$ -	\$ -	0	\$ -
655	Aug-19				\$ -	\$ -	\$ -	0	\$ -
656	Fiscal Year				\$ 192,393.25	\$ 206,484.70	\$ 14,091.45		
657	School Year				\$ 192,393.25	\$ 206,484.70	\$ 14,091.45		
658	Totals	39470	15158	1956				188.00	
659	All Meals	56584							

2018-2019							
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Totals</u>
July	0	0	0	0	0	0	0
June	0	0	803	0	0	1153	1956
May	1033	516	1111	572	235	325	3792
April	1628	875	1810	845	370	596	6124
March	1658	923	1886	734	350	586	6137
February	1495	833	1774	766	297	560	5725
January	1616	899	1983	685	274	543	6000
December	1200	687	1535	560	237	443	4662
November	1457	841	1847	814	360	611	5930
October	1724	996	2255	893	417	665	6950
September	1391	834	1878	680	353	548	5684
August	<u>977</u>	<u>524</u>	<u>1284</u>	<u>415</u>	<u>194</u>	<u>230</u>	<u>3624</u>
Totals	14179	7928	18166	6964	3087	6260	56584

2017-2018							
<u>Month</u>	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Totals</u>
July	0	0	777	0	0	285	1062
June	0	0	1351	0	0	869	2220
May	1046	521	1235	536	250	374	3962
April	1763	856	2077	887	371	639	6593
March	1754	855	2050	823	309	616	6407
February	1685	840	2016	882	336	675	6434
January	1817	884	2182	764	320	610	6577
December	1364	710	1777	630	304	553	5338
November	1780	1007	2256	892	430	717	7082
October	1765	1009	2277	923	425	725	7124
September	1634	955	2090	887	428	687	6681
August	<u>1044</u>	<u>580</u>	<u>1360</u>	<u>417</u>	<u>190</u>	<u>290</u>	<u>3881</u>
Totals	15652	8217	20671	7641	3363	6755	62299

Comparison							
<u>Month</u>	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	
July	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
May	0	0	0	0	0	0	
April	0	0	0	0	0	0	
March	-96	68	-164	-89	41	-30	
February	-190	-7	-242	-116	-39	-115	
January	-201	15	-199	-79	-46	-67	
December	-164	-23	-242	-70	-67	-110	
November	-323	-166	-409	-78	-70	-106	
October	-41	-13	-22	-30	-8	-60	
September	-243	-121	-212	-207	-75	-139	
August	<u>-67</u>	<u>-56</u>	<u>-76</u>	<u>-2</u>	<u>4</u>	<u>-60</u>	
Totals	-1325	-303	-1566	-671	-260	-687	

<u>Category</u>	<u>Meal Difference</u>	<u>Reimbursement Rate</u>	<u>Total</u>
Free Lunch	-1325	\$ 3.31	\$ (4,385.75)
Reduced Lunch	-303	\$ 2.91	\$ (881.73)
Free Breakfast	-671	\$ 2.09	\$ (1,402.39)
Reduced Breakfast	-260	\$ 1.79	\$ (465.40)
Full Pay Lunch	-1566	\$ 0.39	\$ (610.74)
Full Pay Breakfast	-687	\$ 0.30	\$ (206.10)
			\$ (7,952.11)



# Certificate of Accreditation

The Nebraska Department of Education

Recognizes

**Overton Public Schools**

AS AN ACCREDITED SCHOOL  
FOR THE SCHOOL YEAR 2019-2020

BY THE OFFICIAL ACTION OF THE STATE BOARD OF EDUCATION

A handwritten signature in black ink, appearing to read "Matthew L. Blomstedt".

Matthew L. Blomstedt, Ph.D.  
Commissioner of Education

A handwritten signature in black ink, appearing to read "Deborah A. Frisorn".

Deborah A. Frisorn, Ed.D.  
Deputy Commissioner of Education

Overton Public School  
Extra-Duty Assignments  
2019-2020

High School Activities

<u>Position</u>	<u>Name</u>
Activities Director	Mr. Brian Fleischman
Assistant Activities Director	Mr. Aaron McCoy
Head Football Coach	Mr. Paul Heusinkvelt
Assistant Football Coaches	Mr. Eric Ryan/Mr. Jacob Jensen
Head Volleyball Coach	Mrs. Hayley Ryan
Assistant Volleyball Coaches	Miss Gillian Hogeland/Miss Janessa Bergman/Mrs. Cydney Weiss
Head Boys Basketball Coach	Mr. Seth Ehlers
Assistant Boys Basketball Coach	Mr. Marcus Harvey
Head Girls Basketball Coach	Miss Nicole Arp
Assistant Girls Basketball Coach	Mrs. Cydney Weiss
Cross Country Coach	Mr. Seth Ehlers
Head Wrestling Coach	Mr. Todd Hoyt
Assistant Wrestling Coach	N.A.
Head Track Coach	Rob Simpson
Assistant Track Coach	Miss Gillian Hogeland/ Mr. Jacob Jensen
Head Golf Coach	Mr. Brian Fleischman

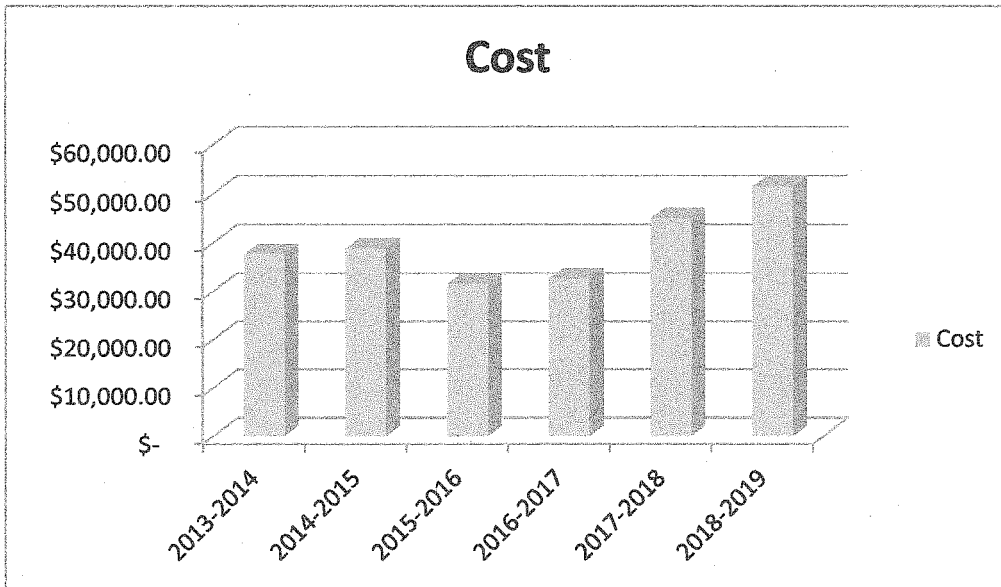
<u>Position</u>	<u>Name</u>
Seniors	Mrs. Calli McCoy
Juniors	Mrs. Emily Brooks
Sophomores	Ms. Beth Sloan
Eighth Grade	Mrs. Angie Ehlers
Seventh Grade	Mrs. Alicia Lassen/Mrs. Angie Ehlers
A.D./"O" Club	Mr. Brian Fleischman
FBLA	Mr. Tory Gilson
FCCLA	Mrs. Angie Ehlers
FFA	Mrs. April Williams
Yearbook/Journalism/Freshmen Sponsor	Mr. Tory Gilson
Speech/One-Act/Play Production	Mrs. Ashley Wyatt
Student Council	Mr. Brian Fleischman
Quiz Bowl/HAL/National Honor Society	Mr. Aaron McCoy
Pep Band/Jazz Band	Mr. Chase Christensen
Jazz Choir	Mrs. Amanda Kidder
Multi-Culture	Mrs. Roos/Mr. McCoy
S.A.T.	Mrs. Mandi Wallace/Mr. Fleischman/Mrs. Cordes/Mr. Gilson
Cheerleaders/Dance Team	Mrs. Kori Shubert/Miss Hannah Hibberd
RTI	Mr. Fleischman/Mrs. Mrs. Hayley Ryan/Mrs. McCarter/Mrs. Lassen/Mrs. Wallace/Mrs. Ehlers
Concession Sponsor	Mrs. Brenda Buchholz

Junior High Activities

<u>Position</u>	<u>Name</u>
Football	Mr. Marcus Harvey/Mr. Aaron McCoy
Volleyball	Mrs. Mandi Wallace/Mrs. Cydney Weiss
Wrestling	Mr. Paul Heusinkvelt
Girls Basketball	Mrs. Mandi Wallace/Mrs. Cydney Weiss
Boys Basketball	Mr. Aaron McCoy/Mr. Marcus Harvey
Girls Track	Mrs. Mandi Wallace/Mrs. Cydney Weiss
Boys Track	Mr. Aaron McCoy/Mr. Marcus Harvey
Quiz Bowl	Mr. Aaron McCoy

Overton Public School  
Substitute Teacher Costs

<u>Year</u>	<u>Cost</u>	<u>Dollar Change</u>	<u>% Change</u>
2013-2014	\$ 37,739.79		
2014-2015	\$ 38,874.75	\$ 1,134.96	3.01%
2015-2016	\$ 31,583.73	\$ (7,291.02)	-18.76%
2016-2017	\$ 32,686.21	\$ 1,102.48	3.49%
2017-2018	\$ 45,061.30	\$ 12,375.09	37.86%
2018-2019	\$ 51,479.19	\$ 6,417.89	14.24%



Updated: 7/3/2019				Overton Public School			
Paid		\$	40,207.10	Project List Summary			
Not Paid		\$	62,723.00				
<b>2018-2019 Expenditures &amp; Projects</b>							
	<b>Estimated</b>						
<b>Projects</b>	<b>Amount</b>	<b>Vendor</b>	<b>Status</b>	<b>Grant Funding</b>	<b>Source</b>	<b>Paid</b>	
Playground Grading & Concrete Replacement	\$ 29,000.00	GD Construction	Estimate/Scheduling	\$ -	General/Depreciation	N	
Curriculum Purchase	\$ -	TBA	Estimate	\$ -	General Fund	N	
Replace LMC Carpet	\$ 18,000.00	Converse Flooring	Scheduled for mid-July	\$ -	General Fund	N	
Gutter Replacement & Repair (Pre, Bus Barn, Garage, gym)	\$ 7,223.00	ABC Seamless	Some Parts Complete - Scheduling Others	\$ -	General Fund	N	
Copier	\$ 8,500.00	Eakes	Estimate	\$ -	General Fund	N	
Technology Purchases	\$ 15,000.00	Apple/CDW-G	Beginning	\$ 15,000.00	REAP Grant	Y	
Track	\$ 7,000.00	Pro Track	Estimate	\$ -	General	Y	
Locker Room Aluminum Benches (8 benches)	\$ 3,199.60	Global Industrial	Estimate	\$ -	General Fund/Activities	Y	
South Entrance Sidewalk Replacement	\$ 12,407.50	GD Construction	Complete	\$ 12,407.50	Depreciation	Y	
Sign for East Entrance	\$ 2,600.00	Mewhay Signs	Complete	\$ -	General Fund	Y	
Total	\$ 102,930.10						
<b>Long Term Expenditures</b>							
	<b>Estimated</b>						
<b>Project</b>	<b>Amount</b>	<b>Vendor</b>	<b>Status</b>	<b>Grant Funding</b>	<b>Source</b>	<b>Paid</b>	
School Bus	\$ 85,000.00	Omaha Truck		\$ 42,000.00	Depreciation or General	Y	
Roof Repairs	\$ -	TBA	Scheduled	\$ -	Insurance Company	N	
HVAC	\$ -	Conditioned Air		\$ -	Insurance Company	N	
Lawn Mower	\$ 12,000.00	TBA		\$ -		Y	
Track Repair	\$ -	Pro Track & Tennis		\$ -	Activities		
Total	\$ 97,000.00						

		Overton Public School 2019-2020 Budget				
Levy Limit Calculation Schedule C						
Fund	District Property Tax LESS Exclusions	District Assessed Valuation	Levy Subject to Limitation			
General Fund	\$ 3,400,000.00	\$ 338,021,315.00	1.005854			
Bond Fund	\$ -	\$ 338,021,315.00	0.000000			
Special Building Fund	\$ -	\$ 338,021,315.00	0.000000			
<b>Total Levy Subject to Limitation</b>			<b>1.005854</b>			
			Notice of Special Hearing to Set Final Tax Request		2019-2020 Budget Information	
Fund	2019-2020 Property Tax Request	2019 Tax Rate	Property Tax Rate (2018-2019 Request Divided by 2019 Valuation)	2019-2020 Proposed	Proposed 2020 Tax Rate	
General Fund	\$ 3,400,000.00	0.89648	1.005854	\$ 3,434,000.00	1.015912	
Bond Fund	\$ -	0.000000	0.000000	\$ -	0.000000	
Special Building Fund	\$ -	0.000000	0.000000	\$ -	0.000000	

Overton Public School  
2019-2020 Budget Information  
Valuation and Levy Estimates

General Fund	<u>2018-2019 Tax Request</u>	<u>2018 Valuation</u>	<u>2018-2019 Levy</u>	<u>Tax Request Increase</u>	
	\$ 3,030,303.00	\$ 338,021,303.00	0.896483	\$ 25,000.00	4.00%
					2.00%
					0.00%
General Fund		<u>2018 Valuation</u>			-2.00%
		\$ 338,021,303.00			-4.00%

General Fund	2019-2020 Tax Request	2019 Estimated Valuation	2019-2020 Levy	Valuation % Change	Commission 1.0%	Commission	Dollar Request Increase
Option 1	\$ 3,200,000.00	\$ 351,542,155.12	0.9193776	4.00%	1.00%	\$ 32,000.00	\$ 201,697.00
Option 2	\$ 3,225,000.00	\$ 351,542,155.12	0.9265603	4.00%	1.00%	\$ 32,250.00	\$ 226,947.00
Option 3	\$ 3,250,000.00	\$ 351,542,155.12	0.9337429	4.00%	1.00%	\$ 32,500.00	\$ 252,197.00
Option 4	\$ 3,275,000.00	\$ 351,542,155.12	0.9409256	4.00%	1.00%	\$ 32,750.00	\$ 277,447.00
Option 5	\$ 3,300,000.00	\$ 351,542,155.12	0.9481082	4.00%	1.00%	\$ 33,000.00	\$ 302,697.00
Option 6	\$ 3,325,000.00	\$ 351,542,155.12	0.9552908	4.00%	1.00%	\$ 33,250.00	\$ 327,947.00
Option 7	\$ 3,350,000.00	\$ 351,542,155.12	0.9624735	4.00%	1.00%	\$ 33,500.00	\$ 353,197.00
Option 8	\$ 3,375,000.00	\$ 351,542,155.12	0.9696561	4.00%	1.00%	\$ 33,750.00	\$ 378,447.00
Option 9	\$ 3,400,000.00	\$ 351,542,155.12	0.9768388	4.00%	1.00%	\$ 34,000.00	\$ 403,697.00
Option 10	\$ 3,425,000.00	\$ 351,542,155.12	0.9840214	4.00%	1.00%	\$ 34,250.00	\$ 428,947.00
Option 11	\$ 3,450,000.00	\$ 351,542,155.12	0.9912040	4.00%	1.00%	\$ 34,500.00	\$ 454,197.00
Option 12	\$ 3,475,000.00	\$ 351,542,155.12	0.9983867	4.00%	1.00%	\$ 34,750.00	\$ 479,447.00
Option 13	\$ 3,500,000.00	\$ 351,542,155.12	1.0055693	4.00%	1.00%	\$ 35,000.00	\$ 504,697.00
Option 14	\$ 3,525,000.00	\$ 351,542,155.12	1.0127519	4.00%	1.00%	\$ 35,250.00	\$ 529,947.00
Option 15	\$ 3,550,000.00	\$ 351,542,155.12	1.0199346	4.00%	1.00%	\$ 35,500.00	\$ 555,197.00

							4.00%
							2.00%
							0.00%
							-2.00%
General Fund		<u>2018 Valuation</u>					-4.00%
		\$ 338,021,303.00					

General Fund	2019-2020 Tax Request	2019 Estimated Valuation	2019-2020 Levy	Valuation % Change	Commission 1.0%	Commission	Dollar Request Increase
Option 1	\$ 3,200,000.00	\$ 344,781,729.06	0.937405	2.00%	1.00%	\$ 32,000.00	\$ 201,697.00
Option 2	\$ 3,225,000.00	\$ 344,781,729.06	0.944728	2.00%	1.00%	\$ 32,250.00	\$ 226,947.00
Option 3	\$ 3,250,000.00	\$ 344,781,729.06	0.952052	2.00%	1.00%	\$ 32,500.00	\$ 252,197.00
Option 4	\$ 3,275,000.00	\$ 344,781,729.06	0.959375	2.00%	1.00%	\$ 32,750.00	\$ 277,447.00
Option 5	\$ 3,300,000.00	\$ 344,781,729.06	0.966699	2.00%	1.00%	\$ 33,000.00	\$ 302,697.00
Option 6	\$ 3,325,000.00	\$ 344,781,729.06	0.974022	2.00%	1.00%	\$ 33,250.00	\$ 327,947.00
Option 7	\$ 3,350,000.00	\$ 344,781,729.06	0.981346	2.00%	1.00%	\$ 33,500.00	\$ 353,197.00
Option 8	\$ 3,375,000.00	\$ 344,781,729.06	0.988669	2.00%	1.00%	\$ 33,750.00	\$ 378,447.00
Option 9	\$ 3,400,000.00	\$ 344,781,729.06	0.995992	2.00%	1.00%	\$ 34,000.00	\$ 403,697.00
Option 10	\$ 3,425,000.00	\$ 344,781,729.06	1.003316	2.00%	1.00%	\$ 34,250.00	\$ 428,947.00
Option 11	\$ 3,450,000.00	\$ 344,781,729.06	1.010639	2.00%	1.00%	\$ 34,500.00	\$ 454,197.00
Option 12	\$ 3,475,000.00	\$ 344,781,729.06	1.017963	2.00%	1.00%	\$ 34,750.00	\$ 479,447.00
Option 13	\$ 3,500,000.00	\$ 344,781,729.06	1.025286	2.00%	1.00%	\$ 35,000.00	\$ 504,697.00
Option 14	\$ 3,525,000.00	\$ 344,781,729.06	1.032610	2.00%	1.00%	\$ 35,250.00	\$ 529,947.00
Option 15	\$ 3,550,000.00	\$ 344,781,729.06	1.039933	2.00%	1.00%	\$ 35,500.00	\$ 555,197.00
Option 16	\$ 3,575,000.00	\$ 344,781,729.06	1.047257	2.00%	1.00%	\$ 35,750.00	\$ 580,447.00

							4.00%
							2.00%
							0.00%
							-2.00%
General Fund		<u>2018 Valuation</u>					-4.00%
		\$ 338,021,303.00					

General Fund	2019-2020 Tax Request	2019 Estimated Valuation	2019-2020 Levy	Valuation % Change	Commission 1.0%	Commission	Dollar Request Increase
Option 1	\$ 3,200,000.00	\$ 338,021,303.00	0.956153	0.00%	1.00%	\$ 32,000.00	\$ 201,697.00
Option 2	\$ 3,225,000.00	\$ 338,021,303.00	0.963623	0.00%	1.00%	\$ 32,250.00	\$ 226,947.00
Option 3	\$ 3,250,000.00	\$ 338,021,303.00	0.971093	0.00%	1.00%	\$ 32,500.00	\$ 252,197.00
Option 4	\$ 3,275,000.00	\$ 338,021,303.00	0.978563	0.00%	1.00%	\$ 32,750.00	\$ 277,447.00
Option 5	\$ 3,300,000.00	\$ 338,021,303.00	0.986033	0.00%	1.00%	\$ 33,000.00	\$ 302,697.00
Option 6	\$ 3,325,000.00	\$ 338,021,303.00	0.993502	0.00%	1.00%	\$ 33,250.00	\$ 327,947.00
Option 7	\$ 3,350,000.00	\$ 338,021,303.00	1.000972	0.00%	1.00%	\$ 33,500.00	\$ 353,197.00
Option 8	\$ 3,375,000.00	\$ 338,021,303.00	1.008442	0.00%	1.00%	\$ 33,750.00	\$ 378,447.00
Option 9	\$ 3,400,000.00	\$ 338,021,303.00	1.015912	0.00%	1.00%	\$ 34,000.00	\$ 403,697.00
Option 10	\$ 3,425,000.00	\$ 338,021,303.00	1.023382	0.00%	1.00%	\$ 34,250.00	\$ 428,947.00
Option 11	\$ 3,450,000.00	\$ 338,021,303.00	1.030852	0.00%	1.00%	\$ 34,500.00	\$ 454,197.00
Option 12	\$ 3,475,000.00	\$ 338,021,303.00	1.038322	0.00%	1.00%	\$ 34,750.00	\$ 479,447.00
Option 13	\$ 3,500,000.00	\$ 338,021,303.00	1.045792	0.00%	1.00%	\$ 35,000.00	\$ 504,697.00
Option 14	\$ 3,525,000.00	\$ 338,021,303.00	1.053262	0.00%	1.00%	\$ 35,250.00	\$ 529,947.00

							4.00%
							2.00%
							0.00%
							-2.00%
General Fund		<u>2018 Valuation</u>					-4.00%
		\$ 338,021,303.00					

General Fund	2019-2020 Tax Request	2019 Estimated Valuation	2019-2020 Levy	Valuation % Change	Commission 1.0%	Commission	Dollar Request Increase
Option 1	\$ 3,200,000.00	\$ 331,260,876.94	0.975666	-2.00%	1.00%	\$ 32,000.00	\$ 201,697.00
Option 2	\$ 3,225,000.00	\$ 331,260,876.94	0.983288	-2.00%	1.00%	\$ 32,250.00	\$ 226,947.00
Option 3	\$ 3,250,000.00	\$ 331,260,876.94	0.990911	-2.00%	1.00%	\$ 32,500.00	\$ 252,197.00
Option 4	\$ 3,275,000.00	\$ 331,260,876.94	0.998533	-2.00%	1.00%	\$ 32,750.00	\$ 277,447.00
Option 5	\$ 3,300,000.00	\$ 331,260,876.94	1.006156	-2.00%	1.00%	\$ 33,000.00	\$ 302,697.00
Option 6	\$ 3,325,000.00	\$ 331,260,876.94	1.013778	-2.00%	1.00%	\$ 33,250.00	\$ 327,947.00
Option 7	\$ 3,350,000.00	\$ 331,260,876.94	1.021400	-2.00%	1.00%	\$ 33,500.00	\$ 353,197.00
Option 8	\$ 3,375,000.00	\$ 331,260,876.94	1.029023	-2.00%	1.00%	\$ 33,750.00	\$ 378,447.00
Option 9	\$ 3,400,000.00	\$ 331,260,876.94	1.036645	-2.00%	1.00%	\$ 34,000.00	\$ 403,697.00
Option 10	\$ 3,425,000.00	\$ 331,260,876.94	1.044268	-2.00%	1.00%	\$ 34,250.00	\$ 428,947.00
Option 11	\$ 3,450,000.00	\$ 331,260,876.94	1.051890	-2.00%	1.00%	\$ 34,500.00	\$ 454,197.00
Option 12	\$ 3,475,000.00	\$ 331,260,876.94	1.059512	-2.00%	1.00%	\$ 34,750.00	\$ 479,447.00
Option 13	\$ 3,500,000.00	\$ 331,260,876.94	1.067135	-2.00%	1.00%	\$ 35,000.00	\$ 504,697.00

4.00%





Overton Public School									
2019-2020 Budget Worksheet									
								County-District	24-0004
								Overton Public School District	
	Total Beginning Balance	Total Available Resources Before Property Taxes	Personal and Real Property Taxes	Total Resources Available	Budget of Disbursements & Transfers-SPED	Budget of Disbursements & Transfers-Non SPED	Total Budget of Disbursements & Transfers	Necessary Cash Reserve	Total Requirements
General	\$ 2,901,870.00	\$ 3,935,629.00	\$ 3,000,000.00	\$ 6,935,629.00	\$ 450,000.00	\$ 4,746,296.00	\$ 5,196,296.00	\$ 1,739,333.00	\$ 6,935,629.00
Deprecation	\$ 598,071.00	\$ 598,071.00		\$ 598,071.00			\$ 598,071.00		\$ 598,071.00
Activities	\$ 340,963.89	\$ 650,963.89		\$ 650,963.89			\$ 340,000.00	\$ 310,963.89	\$ 650,963.89
School Nutrition	\$ 62,508.00	\$ 303,658.00		\$ 303,658.00			\$ 297,500.00	\$ 6,158.00	\$ 303,658.00
Bond	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
Special Building	\$ 226,208.00	\$ 226,208.00	\$ -	\$ 226,208.00			\$ 226,208.00		\$ 226,208.00
<b>Total all Funds</b>	<b>\$ 4,129,620.89</b>	<b>\$ 5,714,529.89</b>	<b>\$ 3,000,000.00</b>	<b>\$ 8,714,529.89</b>	<b>\$ 450,000.00</b>	<b>\$ 4,746,296.00</b>	<b>\$ 6,658,075.00</b>	<b>\$ 2,056,454.89</b>	<b>\$ 8,714,529.89</b>
<b>Personal and Real Property Tax Recap</b>					<b>General Fund</b>	<b>Bond Funds</b>	<b>Special Building Funds</b>	<b>Qualified Capital Purpose Undertaking Funds</b>	
Personal And Real Property Taxes from Column 1					\$ 3,000,000.00	\$ -	\$ -	\$ -	
County Treasurer's Commission at 1%					\$ 30,000.00	\$ -	\$ -	\$ -	
Delinquent Tax Allowance					\$ -	\$ -	\$ -	\$ -	
<b>Total Personal and Real Property Taxes (Line A + Line B = Line C) (Line D)</b>					<b>\$ 3,030,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Certified State Aid</b>	<b>Motor Vehicle Taxes</b>				<b>County Treasurer Balance 9-1-2018</b>				
\$ 583,081.00	\$ 115,000.00				\$ 400,000.00		\$ -		